

These are some questions frequently asked by potential/new members. Should you have any questions not addressed below, please feel free to contact the Membership VP – Heather Barth -714-721-0595.

1. WHEN ARE THE GENERAL MEETINGS AND WHAT IS INVOLVED?

- General Meetings are the first Wednesdays of the months of September through May. Doors open at 9 a.m. for our social time and meetings start at 10 a.m.
- Lunch reservations are made through an online program called 'Greenvelope' and the cost is \$20 at the door. First time guests are free and members receive an email approximately two weeks before the meeting with the lunch details and RSVP deadline.
- Members are required to attend at least one general meeting within a club year. Meetings include Club business, Chair and Committee reports, fundraising ideas, a short program and lunch.
- A lunch/hostess committee is assigned for each monthly meeting and is responsible for selecting the lunch menu and table linens, decorate the room, provide the punch and clean up after the meeting. The Amenities Chairs creates the committees using the information provided on the *Membership Application*.
- Each member is required to serve on one luncheon committee during the year. If unable to serve on the assigned date, the member is responsible for 'swapping' with another member and advising the Amenities Chair of the change.

2. WHAT ARE THE WAYS & MEANS (W&M) ACTIVITIES AND HOW DO I PARTICIPATE?

Each member is required to participate in PRT fund-raising activities (W&M functions). Those who indicate an interest (on the *Membership Application*) in particular functions may receive information from the Committee Chair or through an email Blast. Our three main fund-raising activities are:

- i. Festival of Trees: Hosted offsite, this annual event is our major fund-raiser and is a great way to begin the holiday season. Member help is needed to decorate artificial holiday trees, sell tickets, do advertising, seek business support for prizes, and other things to make the event a success. Attendees are encouraged to buy raffle tickets for a chance to win one of many beautifully decorated trees. Lunch is included with ticketed admission.
- ii. Friendship Soup Mix: The sale of soup mix is another major fundraiser. For three days during the summer members have fun working together to create and decorate the dry soup packages. In the fall, members can sign up to help sell the soup at various boutiques and events.
- iii. Bunco Bash: This very fun fundraiser is open to members and community guests. Member help is needed to plan the event, sell tickets, advertise to the community, setup, cleanup, etc.

During the year other fund-raising projects may be added and whenever this occurs, members are notified of the help that is needed.

3. WHAT ARE SECTIONS AND HOW DO I JOIN THEM?

Sections are groups of members who meet to share a common interest that usually meet monthly. Joining a Section is a great way to get to know other members. Information regarding meeting dates and times, is in our *PRT* Yearbook and available at our general meetings.

- Bookworms: This group loves to read and meets monthly to discuss a previously selected book. The chosen book is advertised in the *Leaf* newsletter each month and promoted at the general meeting.
- Bridgettes: As the name implies, members in this Section enjoy playing Bridge together.
- Gourmet: Members meet at different local restaurants for lunch and conversation. Signing up at the general meeting provides the Section chair with your contact info so she can send an email to you with reminder details.
- Bunco: This is a fun and easy to learn dice game. Members contribute \$5 to play and then the money is distributed to the winners of the different Bunco categories at the end of the game.
- Scribes: This group of ladies enjoy writing either fiction or their real-life experiences. When they meet, the Chairperson (a published author) leads them in sharing what they have written about.

4. WHAT ARE COMMUNITY SERVICE GROUPS

Besides volunteering to help on the PRT fundraisers, we also, throughout the year, offer other opportunities to get involved helping out in our community. Some areas of Service are:

- Arts
- Domestic Violence
- Education
- Helping Hands
- Veterans
- Conservation

5. HOW DOES THE CLUB COMMUNICATE WITH ITS MEMBERS?

- The *PRT (Placentia Round Table) Yearbook*: This book is compiled during the summer break and distributed to the current members at the first general meeting of the club year. A copy is included in the New Member Packet. The *Yearbook* contains member contact information, club activity information, as well as the By Laws and Standing Rules by which this club is governed.
- The *Leaf*: This is a monthly newsletter which provides pertinent and current information regarding different areas of the club and/or upcoming activities. It is distributed electronically via email; however, if a member does not have an email address they can pick up a copy at the general meeting.
- *EBLASTS*: Occasionally information needs to be distributed to members between meeting dates so an email is sent to everyone; this is known as a "Blast." A Blast may include volunteer opportunities, news about a member, upcoming community events, reminders of club project activity dates, etc.
- *WEBSITE*: Our website Placentiawomensclub.org, has a lot of interesting information and also contains a Calendar of all of our events.

6. WHEN AND HOW DO I RENEW MY MEMBERSHIP?

The member renewal process begins in February and all renewal forms with dues are due by April 1st each year. The Membership VP notifies all club members when the renewal process begins.

7. HOW ARE OFFICERS ELECTED?

A Nominating Committee is formed in February and they are tasked with finding candidates to fill the Officer positions. The candidate list is then approved by the Board and submitted to the membership for a vote. All members are encouraged to consider taking on a role, whether a board position or community chair. A rotation of new ladies in organizational roles makes for a healthy club.

8. ARE THERE OTHER WOMEN'S CLUBS LIKE PRT?

Yes. PRT is just one of hundreds of clubs in the U.S and internationally. A description of the *Women's Club Associations* is included in the Membership packet which is presented to all new members.

9. ARE THERE OTHER MEETINGS I SHOULD ATTEND?

PRT Board Meetings: All members are invited to attend the PRT Board meetings which are held on the 3rd Wednesday of each month during the club year at 9:30 a.m. in the clubhouse. At these meetings, led by our president, the club financial situation/issues as discussed, the officers present information pertaining to their roles, and a variety of other topics are discussed with the goal of leading the club forward and in the right direction,

District Meetings: PRT is a member of the Orange District and district meetings are held every other month during the club year. All members are encouraged to attend. A variety of topics and information is presented at these meetings and can be extremely helpful to new members. These meetings include lunch and are held at various local places within our district. We generally carpool from the clubhouse and PRT supports your attendance by paying 50% of the cost. A sign-up sheet is available at the general meeting prior to the district meeting and you will also receive other communication as to date, time, menu, topics, etc.